

BERLIN POLICE DEPARTMENT
BERLIN, MARYLAND

| | | |
|------------------------------------|---|-----------------|
| SUBJECT: SHIFT DIFFERENTIAL PAY | | NO: 1100 A-1 |
| EFFECTIVE DATE June 28, 2006 | AMENDS | RESCINDS |
| DISTRIBUTION A | REFERENCES Ocean City Police Dept Ocean Pines Police Dept | |

.10 PURPOSE

The purpose of this directive is to establish guidelines and procedures for shift differential pay. This will assist the Berlin Police Department to hire and retain quality police officers, by offering competitive compensation.

.20 POLICY

It is the policy of the Berlin Police Department to pay officers working the evening, night-cover, and midnight shifts differential pay.

.30 PROCEDURE

- a. All officers working an evening or night-cover shift shall receive differential pay of \$.35 per hour for the time worked.
- b. All officers working a midnight shift shall receive differential pay of \$.50 per hour for the time worked.
- c. Each officer must complete a differential pay sheet each pay period.
- d. Differential pay shall not be applied to grant funded operations, training, special details, or extra-duty assignments.